

Progress Report

July - December 2009
Project Phase VI

1. Introduction

To attain the objective of rising socio-economic condition of the working children through education and transforming them into productive human resources, UCEP is implementing phase VI of its unique program comprising Integrated General and Vocational Education (IGVE), Technical Education (TE) and Employment Support Service (EFS) along with Child Rights and Advocacy program from December 2007 with a fruitful manner. This report covers the progress of the activities during the period July–December 2009. The success of UCEP can be easily evaluated from outcome and the feedback of community and employers as well. UCEP has successfully achieved all the targets set for the period July–December 2009.

The **Integrated General and Vocational Education (IGVE)** component has been playing a vital role in preparing the working children for skills training with its updated curriculum including computer literacy from grade-1 and other ingredients of social norms and values so that they can make them prepared to take part in skill training when they enter the technical schools after grade VIII with standard social behaviour, manner and attitudes which are in fact essential in their practical and professional life. The IGV schools had an enrolment of 30,688 students with boys and girls ratio 50:50 in its 48 schools during the reporting period. The student attendance was 95.09% while the dropout was only 3.08%.

With a view to transfer the working children into productive human resources the **Technical Education (TS)** component of UCEP-Bangladesh is providing skill training on different market driven trades, SSC (Vocational) course for the brighter students on the completion of integrated general and vocational education up to grade VIII and financial support to the SSC (voc) graduates who are admitted into govt. Polytechnic Institute for Diploma-in Engineering courses. The component has imparted technical training to 4384 students with boys and girls ratio 62:38 in its 9 technical schools during the reporting period. The student attendance was 97% while the dropout was only 1.83%. During the period 1983 (1193 boys and 790 girls) students completed the technical education from UCEP Technical Schools. During the period 417 students were continuing SSC vocational education in the 4 technical schools in Dhaka, Chittagong, Khulna and Rajshahi.

The **Employment and Field Services** Component provides support to UCEP graduates for gainful employment. It carries out

promotional activities through an up dated database of potential employers of different trades. A total of 1768 job seekers from among graduates of Technical School (TSs) were provided jobs in different organizations, industries, workshops and production units by the component during the reporting period. The ratio of the employed girls to boys was 40:60.

For the purpose of economic uplift of socio economic conditions of the poor urban working children, adolescents and their families through entrepreneurship development and self-employment UCEP introduced SME/ ME Credit program with the financial support of PKSF. The **SME/ME component** of UCEP focuses on providing credit to semi skilled and skilled UCEP graduates to get self employed and set up small industrial enterprises of their own. During the reporting period a total of 127 graduates received loan under the program. Recovery of the loan was satisfactory.

UCEP is also implementing two special projects for skill development besides the mainstream programs with PLAN-Bangladesh and Directorate of Primary Education under the ministry of education.

With a view to raise the voice of the children against all types of abuse, exploitation and discrimination, UCEP has launched child rights and advocacy program named 'Let Children Speak'. This program is being implemented through partner NGOs. The impact of this program on society is remarkable.

UCEP **HRM** Component enforces procedural justice to intensify transparency and equity in order to facilitate an organizational environment that nurtures potential, promotes innovation, change and quality. The component brought in improvements to modernize the HRM Component through timely recruitment and selection of staff, designing developing and implementing effective training modules and packages for the teachers and staff members.

UCEP is changing the fate of thousands of marginalized children. The children of UCEP are the change makers of the society.

**2. Results Achieved during the reporting period
(July–December 2009)**

Project Title	Access to Education, Skills Development and Employment for Urban Disadvantaged Children
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Purpose Statement	Objectively Verifiable Indicators (OVIs)	Progress	Comments
Socio-economic condition of disadvantaged children (boys and girls) raised.	Within six months after employment, average income level of employed graduates raised by at least 80% compared to their income before graduation.	Within six months after employment, average income level of employed graduates raised by at least 350% compared to their income before graduation.	UCEP graduates are contributing to national development with their acquired technical skills Target group of UCEP (Underprivileged Group) is enjoying basic rights.
Outputs	Objectively Verifiable Indicators (OVIs)	Progress	Outcome
1. Underprivileged children have access to non-formal/basic integrated general and vocational education.	By the end of the period: 5,487 students completed Grade 5. 2,450 students completed Grade 8 and gender ratio 50:50 in all classes.	During July – December, 2009 5,757 students completed grade 5. 2,551 students completed grade 8. Boys to girls ratio 50:50	95% of the total enrolment are attending school everyday to have education 84% of general graduates admitted into Technical Schools Positive attitudes towards girls education

Outputs	Objectively Verifiable Indicators (OVIs)	Progress	Outcome
2. All UCEP Grade VIII graduates and similar target group have access to technical education.	By the end of the period: 1,956 students passed examinations at technical schools.	During July – December, 2009 • 1,983 students passed the examination at technical schools.	
3. Graduates of technical schools placed in gainful wage and self-employment.	At least 1,807 job seekers among technical school graduates are placed in wage and self-employment.	A total of 1,768 TS job seekers were placed in wage and self-employment.	Employers are placing requirement for their enterprises. UCEP graduates are getting jobs just after completion of the technical education UCEP graduates are able to raise their income by 350% after completion of UCEP Education.

Outputs	Objectively Verifiable Indicators (OVIs)	Progress	Outcome
4. Child Rights and Advocacy on selected CR issues strengthened.	At least 20 NGOs in 10 Districts implementing Child Advocacy Program as UCEP Working partner	<p>Selection of working areas</p> <p>Holding of dialogue meeting with various stakeholders</p> <p>24 PNGOs implementing Child Advocacy Program in 10 Districts</p>	<ul style="list-style-type: none"> • Training on CRC to the District Child Council • Sharing meeting between DCC & Child Group • Formation of NCC completed • Cross learning of NCC members completed • Training on Leadership quality to the ZCC members. • LCS Newsletter published • IEC & BCC materials developed • Dialogue meeting with various stakeholder, community people, school teacher, school student, local media & parents are completed
5. UCEP's institutional capacity further strengthened	UCEP management completed 90% of the planned activities	UCEP management successfully completed more than 90% of planned activities.	Human Rights & Good Governance are in practice
Project Management	<p>The Management was successful in implementing, leading, monitoring and controlling the planned activities during the period.</p> <p>The quality of the program was maintained throughout in all areas of operation.</p> <p>Effective Management Information System was maintained for data management and decision-making.</p> <p>Human Rights, Child Rights and Good Governance issues were properly addressed</p> <p>UCEP management successfully implemented special programs such as, UCEP Plan Technical Schools, Skills Training Program for ROSC and English in Action Program.</p>		

Emerging and Potential Problems which can Hinder Project Implementation

UCEP is a socially sustainable program and is a guiding light to the underprivileged working children. UCEP has very strong community support in implementing the program activities. Government of Bangladesh, Civil Societies and other organizations are cooperative and helpful for the implementation of the program. UCEP does not expect any potential problems that can hinder project implementation. UCEP believes that the community leaders, philanthropists and other professionals who are the stakeholders of UCEP will come forward whenever UCEP will need any help. Negative attitude of UCEP graduates for employment outside their home town and slow industrial growth of the country may affect employment of UCEP technical graduates in future.

Suggested Actions to meet the Problems

Motivation to UCEP graduates and their parents towards the employment away from their home towns.

Strengthening Small and Medium Enterprises Credit Program for encouraging self-employment of UCEP graduates.

3. Unplanned Achievements (Special positive developments)

20 Years Strategic Plan: The consultant for the 20 years Strategic Plan came for their 2nd Phase of work from 27 Sept 09 to 22 Oct 09. They met the representatives of all the donor partners and prospective new donors namely CIDA, Netherlands and AUSAid. They also had detailed discussion with the UCEP management and met the Chairperson Dr. Ubaidur Rob to inform him about the progress of their work. The finalization of the report of 8 years Project Proposal and the 20 years Strategic Plan is under process.

Starting of Gazipur Technical School (GTS): As per action plan of the Phase-VI, Gazipur Technical School (GTS) has started functioning from July 2009 at the Kashimpur campus of UCEP on a temporary basis with a total of 157 students (girls-73, boys-84) in 4 trades.

Visit of DFID Team: Mr. Daniel David, Senior Program Manager, DFID and Ms Barbara Payne, Senior Education Advisor of DFID visited DTS-I and Shah Ali Bagh School, Mirpur on 15 July 2009. They talked with teachers, instructors and students of both the IGV and Technical Schools. The visitors were very impressed to see the enthusiasm and the eagerness of the students of the newly introduced English version curriculum in class I of the IGV school.

Visit of Siemens Team & Donation of Computers: A three member team headed by Mr Michael Schuermann, Managing Director of Siemens Bangladesh visited DTS-I on 27 July 2009 and talked with students and instructors. After the visit, Mr Michael donated 10 used computers to UCEP.

Death Anniversary of Mr. L. A. Cheyne: The death anniversary of Mr. L. A. Cheyne was observed on 15 September 2009 by placing floral wreaths at his graveyard by representations of all UCEP IGV and Technical Schools. A discussion on his life and activities was also held in all schools.

Visit of Mr. Bjarke from DANIDA: Mr. Bjarke from DANIDA visited UCEP Programs at DTS-I and UCEP-Ismail School, Shah Alibagh School on 12 and 18 October 2009. He made Video recordings and had exclusive interviews with UCEP students and the ED.

1st Advisory Council Meeting of Sylhet:

The first meeting of the Advisory Council of Sylhet was inaugurated by the Chairperson UCEP BoG Dr. Ubaidur Rob on 24 October 2009 at UCEP-Hafiz Mazumdar Sylhet Technical School (STS). The meeting was attended by almost all the members of the Advisory Council of Sylhet, representatives of UCEP, partner NGOs in the CRA programs in Sylhet, the Executive Director, Director (Corporate Affairs) and Director (Programs) of UCEP.

Visit of swisscontact Team:

Mr Jeung-keun Lee, Team Leader of Skill Development Project of swisscontact, and Mr Mokbul Hossain, Project Officer of Skill Development Project of swisscontact visited UCEP Head Office and DTS-I on Tuesday, 27 October 2009. They expressed their appreciation to see the activities of UCEP. Mr. Lee advised that UCEP prepare and forward projects on skills development to be implemented for ADB funds.

Invitation to the ED to attend the 'Experts Meeting on Child Labour and Education' in Netherlands:

In recognition of UCEP's role in elimination of child labour the Executive Director was invited to attend "Expert Meeting on Child Labour and Education" by Ministry of Foreign Affairs, Netherlands on 5 November 2009. The Executive Director attended the meeting and gave a presentation on UCEP Programs. He also recommended some points which were incorporated in the meeting minutes for action.

**4. Funds utilized (in Taka` 000)
December 2008 - November 2009**

(Provisional)

4. Fund Utilized (Amount in '000 Taka)

4.1 Fund Utilized for the period December 2008 - November 2009

Particulars	Amount in '000 Taka
<i>Fund carried forward/(receivable) as per audit report an on 30.11.2008</i>	(223,346)
<i>Fund received during the period December 2008 - November 2009</i>	
From Development Partners:-	
DANIDA	86,087
SDC	21,532
DFID	565,954
Save The Children, S-D	2,200
RNE	-
Others (Miscellaneous Income)	26,142
Fund available	478,569
Less: Actual Expenses	578,270
Balance remaining with UCEP	(99,701)
Budget for the period (December 2008 - November 2009)	734,775
Less: Actual Expenses	578,270
Budget Variance	156,505

(Provisional)

4.2 INCOME AND EXPENDITURE STATEMENT

For the period December 2008 - November 2009

(AMOUNT IN
'000)

PARTICULARS	BUDGET Taka	ACTUAL Taka	VARIANCE (Excess)/Short Taka
<u>INCOME:</u>			
DONATION (RECEIVABLE)/CARRIED FORWARD FROM THE LAST YEAR		(223,346)	223,346
DONATION	734,775	675,773	59,002
MISCELLANEOUS INCOME		26,142	(26,142)
<i>TOTAL INCOME</i>	<i>734,775</i>	<i>478,569</i>	<i>256,206</i>
<u>EXPENDITURE:</u>			
CAPITAL EXPENSES	184,801	65,325	119,476
SALARIES AND EMOLUMENTS	412,441	382,649	29,792
Programs	388,488	355,094	33,394
Administration	23,953	27,555	(3,602)
EDUCATION AND SOCIAL EXPENSES	86,849	79,693	7,156
OFFICE EXPENSES	14,563	17,357	(2,794)
PROPERTY & BUILDING MAINTENANCE	21,021	19,089	1,932
HRD/TRAINING	9,550	9,744	(194)
DEVELOPMENT ACTIVITIES	4,510	4,174	336
MONITORING, RESEARCH & EVALUATION	1,040	239	801
<i>TOTAL EXPENDITURE</i>	<i>734,775</i>	<i>578,270</i>	<i>156,505</i>
<i>EXCESS OF INCOME OVER EXPENDITURE</i>		<i>(99,701)</i>	

**5. Action Plan for the Period
January – June 2010**

**UCEP- Bangladesh
Action Plan (Time Frame of Activities)
January-June 2010**

Outputs	Activities	Year 2010					
		Jan	Feb	Mar	Apr	May	Jun
Output 1	Activities under output 1						
Underprivileged Children have access to non normal/basic integrated general and vocational education.	1. Admit underprivileged children for integrated general and vocational education (IGVE) in feeder schools.						
	2. Develop and introduce IGVE curriculum from Grade I.						
	3. Develop and introduce IGVE teaching aids/materials.						
	4. Involve teachers who are skilled on participatory approach of teaching and learning.						
	5. Maintain and expand facilities for IGVE program.						
	6. Scale up educational activities by establishing schools in other regions of Bangladesh.						
	7. Strengthen Child Council activities in all schools for development of the program.						
	8. Update code of conduct for the children.						
	9. Strengthen performing art groups.						
Output - 2	Activities under output 2						
All UCEP Grade VIII graduates and similar target group have access to technical education.	10. Continue offering market oriented technical education to all Grade VIII graduates and similar target group.						
	11. Review and update curricula of technical education.						
	12. Install new machinery/equipment and introduce new teaching training materials as per reviewed curricula.						
	13. Train teachers/Instructors/supervisors on the newly introduced training modules.						
	14. Organize industrial attachments/ visits before completing the course.						
	15. Strengthen Child Council activities in all schools for development of the programs.						

Outputs	Activities	Year 2010					
		Jan	Feb	Mar	Apr	May	Jun
	16. Update code of conduct for the children.						
	17. Strengthen performing art groups.						
Output 3	Activities under output 3						
Graduates of technical schools placed in gainful wage and self employment	18. Support the graduates of technical schools to start their own business enterprises or approach favorable employers for wage employment.						
	19. Strengthen relationship with potential employers and job promotional agents at home and abroad.						
	20. Organize Advisory Council meetings.						
	21. Organize Employers' Committee meetings.						
	22. Expand regional coverage of the Employers Committees.						
	23. Strengthen job-hunting days involving the prospective graduates.						
	24. Conduct job market surveys.						
	25. Update/prepare profiles of potential gender sensitive employers.						
	26. Prepare profiles of vacant jobs from newspaper advertisements.						
	27. Strengthen follow-up on profiles of vacant jobs.						
	28. Organize coordination meetings between employers committees and advisory councils.						
	29. Organize workshops with officials of DTE, BMET, BTEB, Overseas Recruitment Agencies and experts of other technical schools.						
	30. Prepare children through mock interviews for job hunting.						
	31. Enhance the capacity of Employment and Field Services (EFS) Section.						

Output	Activities	Year					
		Jan	Feb	Mar	Apr	May	Jun
Output 4	Activities under output 4						
Child Rights and Advocacy on selected CR issues strengthened	32. Organize workshops/ consultative meetings/ community meetings involving all stakeholders (GOs/NGOs, policy makers, industrialists, members of the civil society and others).						
	33. Strengthen networking and linkage with MoPME, DSS, BMET, DTE, BTEB, Ministry of Expatriates Welfare and Overseas Employment, recruiting agencies and with organizations those provide legal, health and other support to children.						
	34. Ensure participation and mutual support (in relation to organizations like UNICEF, ILO, CAMPE, BSAF, DAM, CWA, Global March, etc) for enforcement of child rights.						
	35. Ensure children's participation in policy/decision making at national and international forums on child rights (child labor, CRC, disability etc).						
	36. Formation of Children groups						
	37. Briefing/ Training/ workshop for partner organization and children.						
	38. Meeting with Child Groups and Child Councils.						
	39. Dialogue meetings with different stakeholders.						
	40. Film festival on Child Rights for children and other stakeholders						
	Output 5	Activities under output 5					
UCEP's institutional capacity further strengthened	Conduct Training Needs Assessment of newly recruited and promoted staff						
	41. Provide training to staff for professional development.						
	42. Strengthen sponsorship programs both locally and internationally.						
	43. Expand SME Credit program and make it self-sustainable.						
	44. Prepare a new project document for the period January 2011– December 2015 (five years) involving all stakeholders.						

**6. Target for the Session
January –June 2010**

a) Integrated General and Vocational Education

Particulars	Target (Jan – Jun 10)
Students Enrolment	32,532
Number of Boys	16,270
Number of Girls	16,262
Students new Admission	5,580
Minimum Attendance Rate (%)	90%
Maximum Dropout Rate (%)	5%
No. of Graduates at Grade-V	3,664
No. of Graduates at Grade-VIII	2,550
No. of Field Visit/Follow-up	57,720
No. of Classroom Supervision	6,024
No. of Meeting with children's councils	106
Exchange meeting with community, civil society organizations to demand education from Government	106
Consultative meetings with stakeholders in collaboration with other agencies	62

b) Technical Schools

Particulars	Target (Jan – Jun 10)
Student Enrolment	4520
Gender Ratio (Male: Female) in Enrolment	60:40
Students New Admission	2334
Minimum Attendance	95%
Maximum Dropout	3%
No. of graduates	2415
No. of Field Visit/ Follow-up	2136
No. of Classroom Supervision	504
No. of Meeting with children's councils	48
Consultative meetings with stakeholders in collaboration with other agencies	61

d) Target of Graduates to be Employed (January–June 2010)

Particulars	Target		
	Boy	Girl	Total
Technical school Graduates	1,116	734	1,850

e) Human Resource Management Component (January–June 2010)

SI no.	Name of Activities	Time
1	Instructors' Basic Training	March'10
2	Effective Social Work	February'10
3	Teachers' Basic Training	April'10
4	Subject Wise Training	Jan-June'10
5	Child Rights / CRP / Child Psychology	February'10
6	School Management / Leadership / TOT	April'10
7	Gender & Development	May'10
8	IAT / Orientation on SSC voc	March'10
9	TNA and orientation on Per Eval etc	Jan-June'10
10	Other Institute Trg./ Resource Person Fees, etc.	Jan-June'10
11	Overseas Training / Workshop	Jan-June'10
12	Staff recruitment	Jan-June'10
13	Visit for Training follow up / Evaluation	Jan-June'10
14	Entrepreneurship Development / SME / IGVE	May'10
15	Preparation / Review of Training Materials	Jan-June'10

Data Tables
Quantitative Progress and Achievements
(July – December 2009)

**Quantitative Progress and Achievements as Per Project Document in the
Session July – December 2009**

Integrated General and Vocational Education

Activities with Targets (as per project document)	Achievement in July– December 2009		
	Boy	Girl	Total
30,532 students enrolled in IGV Schools	15,306	15,382	30,688
50% are girls	Girl : Boy 50:50		
4,969 new students admitted	2,493	2,469	4,962
Minimum attendance 90%	94.53	95.65	95.09
Maximum dropout 5%	2.98	3.17	3.08
5,487 students graduated from Grade-V in each session	2,931	2,826	5,757
2,450 students graduated from Grade-VIII in each session	1,246	1,305	2,551
96 meetings with Child Council Members held in each session	Achieved		
48 Consultative Meeting with stakeholders held in each session in collaboration with other agencies	Achieved		

Technical Schools

Activities with Targets (as per project document)	Achievement in July–December 2009		
	Boy	Girl	Total
4400students enrolled in each session	2689	1695	4384
2134 new students admitted	1226	922	2148
1956 students graduated	1193	790	1983
Minimum attendance 95%	96%	98%	97%
Maximum dropout 3%	1.71%	1.95%	1.83%
48 meetings with Child Council members held in each session	Achieved		
61 Consultative Meetings with stakeholders held in each session in collaboration with other agencies	Achieved		

Employment of Graduates

Particulars	Target of Job seekers July–December 2009			Achievement July– December 2009		
	Boy	Girl	Total	Boy	Girl	Total
Technical School Graduates	1071	736	1807	1060	708	1768

In-House-Training Program

Sl #	Name of the Course	No. of Participants		Participants
		Target	Achieved	
1	Teachers' Basic Trg.	30	35	Asstt. Teachers & Instructors
2	Graphics Design	10	10	IT In-charge of TE & IGVE
3	Progress Review Workshop	48	46	Advocacy & Asstt. Advocacy Officers of PNGO of LCS Program
4	Training on Teaching Primer Book-I & II	40	41	Asstt. Instructors of IGVSchool
5	Training on Teaching Primer Book-I & II	12	20	Asstt. Instructors of IGVSchool
6	Progress Review Workshop	24	24	Executive Directors of PNGO of LCS Program
7	Half Yearly Coordination Meeting	24	24	Advocacy Officers of PNGO of LCS Program
8	Skills TOT	25	26	Instructor & Asstt. Instructor
9	Effective Social Work	30	32	Teacher, Asstt. Teacher, Instructor, Asstt. Instructor
10	Workshop on Financial Management & Standard Accounting Procedures	48	48	Advocacy Officer & Accountant
11	Skills TOT	25	14	AUA, Instructor & Asstt. Instructor
	Total	316	320	

Training Abroad

Sl #	Name of the Course	Staff Attended	Level of Participants
01.	Project Leadership, Management & Communication	04	Director (Prog.) Manager (ARM/HRM/EFS)
02.	Project Leadership, Management & Communication	04	Director (CA) Manager (IGVE/FA/TE)
05.	Total	08	

External (in country) Training

Sl #	Name of the Course	No. of Participants	Level of Participants
01	Certificate in English Proficiency	08	PO, DPO, APO
02	Instructor's Training Program	02	Instructor & Asstt. Instructor (Garments Units)
03	Personnel Management, Labor Law & Industrial Relations	04	ESO
04	Accounts & Financial Management	01	APO (FA), SME
05	Disaster Management	02	SA, APO (Trg.)
06	Training Program on 'Leadership and Management'	8	Div. Coordinator, School Administrator, Unit Administrator
07	Accounts & Financial Management	01	APO (SME)
	Total	26	

